

**Town of Brentwood, NH
Recreation Department
Seasonal Full & Part Time Staff**

**TITLE: Remote Care Counselor
REPORTS TO: Remote Camp Coordinator(s)**

GENERAL SUMMARY: The Brentwood Recreation Department is looking for 1-2 full & part time In Day Remote Care Counselors. The Remote Care program is designed to provide support for local families who are in need of an affordable In Day Remote Learning Center for their children due to Covid-19.

GENERAL DUTIES: Remote Care Counselors will work under the supervision of the Remote Care Coordinator(s) and with other staff members to plan, support, and execute activities for their assigned age group. Maintain a safe and respectful environment for students and staff.

SPECIFIC DUTIES/QUALIFICATIONS:

1. Assist your supervisor in organizing, promoting, leading, teaching and conducting weekly activities.
2. Enforcing the rules and regulations established by the BRD to ensure the safety and welfare of participants.
3. Inspect facilities and equipment daily for hazards and unsafe conditions.
4. Maintain confidentiality.
5. Attend staff meetings as required.
6. Perform set up, take down, and clean-up of all activities in and out of the building.
7. Perform other related duties as required.
8. Must be CPR and First Aid certified.
9. Must be at least 18 years old and have valid driver's license.
10. Must pass a background screening.
11. Identify and respond to camper/student behavior issues.
12. Education classes or experience in camp, youth programs, recreation, working with children, or in a related field is a plus
13. Ability to work as a member of a team and the ability to accomplish tasks with little direct supervision.

Physical Demands

- Must have the ability to restrain and physically support children when needed for safety in general group activities (child weighing 50 - 200 pounds).

Equipment Used

- Sports equipment

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- Calculator
- Arts & Crafts supplies

Compensation/Benefits

- Counselors will be paid \$10-\$13/hour (based on experience).
- 25-40 hours a week
- Leadership experience
- Resume builder

Applications

- Please send resume and a completed Town of Brentwood employment application to the Recreation Department at the Brentwood Town Offices, 1 Dalton Rd. Brentwood, NH. Or email recreation@brentwoodnh.gov
- Applications can be found at the Recreation Office located on 1 Dalton Road, Brentwood NH 03833.
- Applications will be accepted until the positions are filled.
- Applicants will have the choice to interview in person or remotely.
- The Town of Brentwood is an equal opportunity employer.